

BA1 Radio Privacy Notice

Our contact details

Name: BA1 Radio

Address: 41 Langdon Road, Bath, BA2 1LS

Phone Number: 01225 401259

E-mail: hello@ba1radio.org

What type of information we have

We currently collect and process the following information:

- IP Address and browser information (includes country of origin)
- Name, address, phone number, email address
- Next of Kin
- Criminal records and disability information
- Audio recordings
- Photographs

How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- When you listen to the station, we receive information regarding the country you live in and your IP address. We use this to determine our listening hours and regions to comply with our broadcasting licenses.
- When you apply to become a volunteer we gather contact information when you fill out contact forms or join. We also collect the next of kin information and any disability info in order to support you.
- At events and workshops we may take photographs and record audio of you.

We also receive personal information indirectly, from the following sources in the following scenarios:

- For some voluntary roles, we may ask for a DBS check to be made. This would provide us with information regarding any criminal records. We may also contact previous employers for references.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

Your consent. You are able to remove your consent at any time. You can do this by contacting us.

We have a legal obligation.

We have a legitimate interest.

How we store your information

Your information is securely stored on UK based servers. No paper records are maintained. In some instances, we may use providers whose servers are based outside of the UK. In these cases we ensure that your personal data will receive the same protection as if it were being shared within the UK by ensuring that our contracts contain a requirement for suppliers to adhere to the same strict data privacy requirements as us

We keep any personal information for as long as is needed or legally required. After which all data will be deleted after 1 year. We will then dispose your information by deleting off our servers and securely destroying any paper records.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at hello@ba1radio.org or by post; 41 Langdon Road, Bath, BA2 1LS if you wish to make a request.

How to complain

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: 0303 123 1113

